



# Out of the Garden Project: Inclement Weather Procedure

**Effective: January 10, 2025**

This procedure applies to all team members, including staff and volunteers, participating in any Out of the Garden Project activities or food distribution events.

As a general rule, Out of the Garden Project will follow the Guilford County School District closing schedule for inclement weather except in the cases of:

- Closing for extreme cold or hot conditions.
- Closing for students only.
- Partial school closures.
- Since Out of the Garden Project serves additional counties, the decision to close or alter hours of operation may differ from GCS.

The Executive Director or their designee will determine any delays or closures based on weather conditions and communicate these decisions promptly.

Notifications will be posted on the website, social media, and communicated via email to ensure all team members are informed.

Regardless of whether or not Out of the Garden Project is open, please remember that your safety is paramount to us.

Volunteers should contact the Volunteer Coordinator as soon as possible to cancel their shift if they feel their safety is at risk. Flexible rescheduling options will be provided where feasible.

Where feasible, staff may be required to work remotely during closures or delays. Specific remote work expectations will be communicated by their supervisor.